



Broxtowe
Borough
COUNCIL

ARMED FORCES & COVENANT FUND ACTION PLAN 1ST APRIL 2018 TO 31ST MARCH 2020 (REFRESHED APRIL 2019)

	ACTION / DESCRIPTION	LEAD / PARTNERS	COMPLETION DATES	FUNDING	UPDATE (2019)
Broxtowe Borough Council representation on the Civil Military Partnership Board (CMPB)	Broxtowe BC representation on the CMPB	Broxtowe BC Public Protection	On-going	Core costs	Most recent meeting 20/11/19
Publicity Promotion and Communication	Promote and publicise a minimum of 3 Armed Forces events/project/initiatives to the general public, staff and partners	Broxtowe BC Public Protection and Communications	31/03/20	Core costs	Armed Forces flag raising 24/06/19 Freedom Parade 29/06/19 Remembrance 11/11/19 Tree planting to commemorate those fallen in conflict (Brinsley) 11/11/19
	Develop and maintain an Armed Forces web page on the Broxtowe BC website including all appropriate links and promotion of the Armed Forces Covenant Fund	Broxtowe BC Public Protection and Communications	31/03/20	Core costs	Website updated 09/05/19
	Identify and promote Broxtowe BC's armed forces champion	Broxtowe BC Public Protection & Democratic Services	31/12/20	Core Costs	Cllr Milan Radulovic MBE.

	Maintain a data base of contacts for a virtual Armed Forces Covenant steering group and circulate appropriate literature to the data base	Broxtowe BC Public Protection	31/03/20	Core Costs	Database updated 09/05/19
	Maintain close links with local Armed Forces charity Forces in the Community	Broxtowe BC Public Protection	31/03/20	Core costs	We are engaged with Forces in the Community and they are linked in to all our partnership groups
Veterans Together Network	Promotion of the Veterans Together Network to partners and the wider community	Broxtowe BC Public Protection	31/03/20	Core costs	Currently 1 group in Broxtowe held in Beeston
Employee Recognition Scheme/Employment	Promote the Armed Forces Employer Recognition Scheme (ERS).	Broxtowe BC Public Protection	31/03/20	Core costs	BBC gained Bronze award 26/11/18 Meeting with HR to discuss possibly going for Silver award
Armed Forces and Reservists recruitment	Investigate further council policies on Armed Forces and Reservists recruitment in relation to the application process and the guaranteed interview scheme	Broxtowe BC Human Resources Broxtowe BC Public Protection	31/03/20	Core costs	Broxtowe BC HR reviewing and updating policies with regard to Armed Forces recruitment (09/05/19)

Staff Development	Produce a briefing note to be circulated to all staff and elected members about the Armed Forces Covenant and signpost to e-learning	Broxtowe BC Public Protection	31/03/20	Core costs	Briefing note circulated to Members matters/SMT/BEN October 2019
Promotion to the wider community	Produce an article about the Armed Forces Covenant and sign post to the Career Transition Partnership (CTP)	Broxtowe BC Public Protection	31/09/19	Core costs	Article to be placed in the autumn edition of Broxtowe Matters (publication that is distributed to over 47,000 households and businesses)

BROXTOWE BOROUGH COUNCIL LOCAL AUTHORITY SERVICES FOR MEMBERS OF THE ARMED FORCES PAST AND PRESENT

SERVICE	DETAILS
All members of the armed forces past and present can access all universal services as and when appropriate	
SOCIAL HOUSING	<p>Additional preference must also been given to:</p> <ul style="list-style-type: none"> • Former members of the Armed Forces • Serving members of the Armed Forces who need to move because of a serious injury, medical condition or disability sustained as a result of their service • Bereaved spouses and civil partners of members of the Armed Forces leaving Services Family Accommodation following the death of their spouse or partner • Serving or former members of the Reserved Forces who need to move because of serious injury, medical condition or disability sustained as a result of their service <p>Additional preference will be given to these applicants by awarding the</p>

	applicant one band higher than if their application was assessed solely on their other circumstances. For example, if an applicant is assessed as Band 3 but is a former member of the armed forces their application will be awarded Band 2.
DEDICATED ACCOMMODATION FOR VETERANS	Broxtowe Borough Council intends to build 4 – 6 single-persons flats to be made available to veterans of any age. This new build will be in Stapleford and will commence in 2020 and be completed by 2021.
WELFARE FUNERALS FOR EX-SERVICE VETERANS	As a mark of respect and gratitude for ex-service men with no known family the borough council will bear the cost of an officiant at welfare funerals for ex-service veterans from Broxtowe or Erewash
ELECTIONS TEAM	Elections team visits Chetwynd Barracks to give presentations and advice on voter registration (How to register/Why register/Where to register etc)
HUMAN RESOURCES	Promote being armed forces-friendly and are open to employing reservists, armed forces veterans (including the wounded, injured and sick), cadet instructors and military spouses/partners
VOLUNTARY SECTOR PROVISION	
	<p>Citizen's Advice Broxtowe (CAB) provides services to the armed forces and veterans including : -</p> <p>General Advice Service (benefits, housing, employment and debt advice). Partnership working with SSAFA and The Royal British Legion</p> <p>For further information please contact sally.bestwick@broxtowe.cab.org.uk</p>
	<p>Forces in the Community provides support to ex-service personnel and their families including: -</p> <ul style="list-style-type: none"> • employment guidance • housing advice • mental health support <p>Drop-in centre open 5 days per week</p> <p>For further information please contact rick@forces.org.uk</p>